

# Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 22 March 2024. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 23 April 2024 is 5pm Friday, 12 April 2024.**

## Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

## The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

|                         |   |                                      |                        |   |                                       |
|-------------------------|---|--------------------------------------|------------------------|---|---------------------------------------|
| Councillor R Blunt      | - | Leader                               | Councillor A Woodman   | - | Housing, Property & Customer Services |
| Councillor M Wyatt      | - | Deputy Leader and Community Services | Councillor N J Rushton | - | Corporate                             |
| Councillor T Gillard    | - | Business and Regeneration            | Councillor A Saffell   | - | Planning                              |
| Councillor K Merrie MBE | - | Infrastructure                       |                        |   |                                       |

## Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

## Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

## Executive Decisions

| Decision  | Decision Maker | Status of Decision | Public or Private<br><br>(and reason – where private) | Date of Decision | Contacts  | Documents to be submitted to the Decision Maker             | Considered by Scrutiny or other Committee |
|---|----------------|--------------------|---|------------------|---|---|---|
| <b>April 2024</b>   |                |                    |   |                  |   |   |   |
| There are no items to be considered at the meeting.         |                |                    |   |                  |   |   |   |
| Update on Zero Litter and Launch of Love your Neighbourhood | Cabinet        | Non-Key            | Public  | 23 April 2024    | Councillor Michael Wyatt<br>Tel: 07773 341531<br>michael.wyatt@nwleicestershire.gov.uk<br><br>Public Protection Team Leader<br>Tel: 01530 454575<br>minna.scott@nwleicestershire.gov.uk | Update on Zero Litter and Launch of Love your Neighbourhood | 4 April 2024                              |
| Corporate Microsoft Licences Renewal                        | Cabinet        | Key                | Public  | 23 April 2024    | Councillor Andrew Woodman<br>Tel: 07970 520357<br>andrew.woodman@nwleicestershire.gov.uk<br><br>ICT Team Manager<br><br>sam.outama@nwleicestershire.gov.uk                              | Corporate Microsoft Licences Renewal                        | Not required.                             |

| Decision                                      | Decision Maker | Status of Decision | Public or Private<br>(and reason – where private)  | Date of Decision | Contacts  | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee                              |
|---|----------------|--------------------|--|------------------|---|---|--|
| Housing Policies                              | Cabinet        | Key                | Public   | 23 April 2024    | Councillor Andrew Woodman<br>Tel: 07970 520357<br>andrew.woodman@nwleicester.gov.uk<br><br>Housing Strategy and Systems Team Manager<br><br>david.scruton@nwleicester.gov.uk            | Housing Policies                                | 4 April 2024   |
| Performance Monitoring Report                 | Cabinet        | Non-Key            | Public   | 23 April 2024    | Councillor Keith Merrie MBE<br><br>keith.merrie@nwleicester.gov.uk<br><br>Head of Human Resources and Organisational Development<br>Tel: 01530 454518<br>mike.murphy@nwleicester.gov.uk | Performance Monitoring Report                   | To be considered at Corporate Scrutiny Committee in May 2024           |
| Housing Revenue Account (HRA) - Site Purchase | Cabinet        | Key                | Private<br>Information relating to the financial or business affairs of any particular person (including the authority holding that information) | 23 April 2024    | Councillor Andrew Woodman<br>Tel: 07970 520357<br>andrew.woodman@nwleicester.gov.uk<br><br>Head of Housing<br><br>jane.rochelle@nwleicester.gov.uk                                      | Housing Revenue Account (HRA) - Site Purchase   | n/a not a matter for scrutiny discussion, function reserved to Cabinet |

May 2024

| Decision  | Decision Maker | Status of Decision | Public or Private<br><br>(and reason – where private) | Date of Decision | Contacts  | Documents to be submitted to the Decision Maker  | Considered by Scrutiny or other Committee |
|---|----------------|--------------------|---|------------------|---|--|---|
| Treasury Management Stewardship Report 2023/24                  | Cabinet        | Non-Key            | Public  | 21 May 2024      | Corporate Portfolio Holder<br><br>Head of Finance<br>Tel: 01530 454492<br>anna.crouch@nwleicester-shire.gov.uk  | Treasury Management Stewardship Report 2023/24   | Audit and Governance Committee - 24/04/24 |
| <b>June 2024</b>  |                |                    |   |                  |   |  |   |
| Environmental Health - Food Safety Service Delivery Plan 2024/5 | Cabinet        | Key                | Public  | 25 June 2024     | Councillor Michael Wyatt<br>Tel: 07773 341531<br>michael.wyatt@nwleicester-shire.gov.uk<br><br>Environmental Health Team Manager<br>Tel: 01530 454610<br>lee.mansfield@nwleicester-shire.gov.uk | Draft service delivery plan<br>Officer report<br>Environmental Health - Food Safety Service Delivery Plan 2024/5 | Not considered necessary                  |
| Districtwide Regeneration Framework                             | Cabinet        | Key                | Public  | 25 June 2024     | Councillor Tony Gillard<br>Tel: 01530 452930<br>tony.gillard@nwleicestershire.gov.uk<br><br>Senior Economic Development Officer<br><br>tom.stanyard@nwleicester-shire.gov.uk                    | Districtwide Regeneration Framework<br>Districtwide Regeneration Framework                                       | Community Scrutiny                        |

| Decision  | Decision Maker | Status of Decision | Public or Private<br><br>(and reason – where private) | Date of Decision | Contacts   | Documents to be submitted to the Decision Maker   | Considered by Scrutiny or other Committee |
|---|----------------|--------------------|---|------------------|--|---|---|
| Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts | Cabinet        | Non-Key            | Public  | 25 June 2024     | Councillor Nicholas Rushton<br>Tel: 01530 412059<br>nicholas.rushton@nwleicester.gov.uk<br><br>roma.frisby@nwleicestershire.gov.uk | Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts | Not required to go to Scrutiny.           |